- **Date:** Sunday, September 1, 2024
  Focus: Kick-off meeting, discussing the mission for the upcoming quarter, reviewing finances, and initiating planning for community engagement events.

Agenda Items:

- Introduction of new board members
- Overview of projects and financial review
- Discussion of upcoming community engagement events

Assigned Roles & Responsibilities:

Ashley Blake, President:

- Lead discussion on organizational goals for the next quarter.
- **Assigned task:** Plan for upcoming community engagement events and partner outreach.
- Opening remarks and introduction of board members.
- Lead discussions on the mission and vision for the foundation.
- **Assigned task:** Oversee financial discussions and fund allocation for upcoming events.

Jay Burbee, Secretary:

- Take detailed meeting minutes and ensure all action items are documented.
- **Assigned task:** Manage meeting logistics and prepare the meeting agenda for the next session.

Dustin Lee, Treasurer:

- Present the financial status of the organization.
- **Assigned task:** Review past expenditures and prepare a budget for upcoming programs.
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